

ANNEX V

ESCAP/WMO Typhoon Committee
8th IWS /2nd TRCG Forum on the main theme of
“Forecasting, Warning and DRR Strategies in the Mitigation of Tropical Cyclone
Impact in a Multi-hazard Environment”
2 – 6 December 2013
Macao Science Center, Macao, China

ATTENDANCE FORM

Important: The Attendance Form must submit to the TCS (fax: +853 88010530 or E-mail: info@typhooncommittee.org) and LOC (fax: +853 28850557 or E-mail: cmlau@smg.gov.mo) on or before 31 October 2013.

1. Dr./Mr./Mrs./Ms. _____
First Name Middle Name Last Name

2. *Present Official Position* _____

3. *Country* _____

4. *Agency/Organization* _____

5. *Mailing address:* _____

Fax Number: _____ Email _____

Tel. number : Office _____ Home/mobile _____

6. *Will Attend the 8th IWS/2nd TRCG Forum as*

() REPRESENTATIVE

() ADVISER

() ALTERNATE

() OTHERS _____

7. In order to facilitate the application of Visa-on-Arrival or to issue the invitation letter for visa application purpose, please check the option below and provide the passport information as requested and return the Attendance Form to TCS and copy to LOC, at your earliest convenience, but not later than **31 October 2013. The same information is required from the accompanying person, if any.**

☐ Visa exemption ☐ Visa-on-Arrival ☐ Official Invitation Letter from the Host

Full name as shown
on Passport

Date of birth _____ Place of birth _____

Nationality _____ Gender _____

Passport number _____ Profession _____

Place of issue _____ Date of issue _____

Place to apply for visa _____ Profession _____

8. Accompanied by following members of family

Name	Relationship	Age (if under 18)
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Flight Information

ARRIVAL

DEPARTURE

Place: _____

Date: _____

Flight No.: _____

Time: _____

☐ Flight details not yet available.

10. Please indicate your accommodation

I would like to make hotel reservation through LOC at **Hotel Royal** and herewith attached with the Hotel Reservation Form.

YES

☐

NO

☐

11. If making own living arrangements, please indicate

Name and address of hotel _____

TEL. () _____

FAX () _____

12. Please address this ATTENDANCE Form, preferably before 31 October 2013 to:

Mr. Derek Leong

Typhoon Committee Secretariat

Avenida de 5 de Outubro, Coloane

Macao, China

Tel. No. (853) 88010531 Fax No. (853) 88010530

E-mail: info@typhooncommittee.org

With a copy to:

Ms. Lau Cheng Man (Ran)

Local Organizing Committee

Macao Meteorological and Geophysical Bureau (SMG)

Rampa do Observatório, Taipa Grande, Taipa, Macao

Tel: +853 8898 6111

Mobile: + 853 66387613

Fax: +853 2885 0557

E-mail: cmlau@smg.gov.mo



I, the undersigned, hereby accept the invitation of the ESCAP/WMO Typhoon Committee to participate in the 8th **Integrated Workshop/ 2nd TRCG Forum on “Forecasting, Warning and DRR Strategies in the Mitigation of Tropical Cyclone Impact in a Multi-hazard Environment”**, Macao, China, on 02-06 December 2013, and agree to confirm that neither the ESCAP/WMO Typhoon Committee nor the host country will be responsible for:

- (1) *Any costs incurred with respect to insurance, medical bills and hospitalization fees;*
- (2) *Compensation in the event of death, disability or illness; and*
- (3) *Loss or damage to personal property of the participant while attending the Meeting or during travel.*

I also agree to refrain from engaging in political, commercial and/or any activities other than those governed by the program scheduled for the duration of the Workshop/Forum.

SIGNATURE

DATE
